

**Applicants:**

You need to complete a reference from your Head of Year or Form/Personal Tutor to support your application. Please pass this reference request to your teacher, college tutor, employer or a professional person whom you have known for more than 12 months.

To be completed by the Applicant			
Applicant's Name		Date of Birth	
Address			
		Postcode	
Programme applied for			

**To the Referee:**

Please complete this reference to enable us to ascertain whether this candidate is capable of achieving on a Level 3 programme. References are valued and careful note will be taken of your comments. Thank you for completing this reference.

Attendance % to date for this year		Punctuality	Good <input type="checkbox"/>	Poor <input type="checkbox"/>
Has the student ever been excluded? If so, please give details.				

Criteria	Always				Sometimes				Needs improvement	
	1	2	3	4	5	6	7	8	9	10
Demonstrate ability to work at Level 3/A Level standard?										
Meets assessment deadlines?										
Is able to use feedback to improve written work and performance?										
Has potential to work independently?										
Is able to communicate clearly one-to-one?										
Is able to communicate confidently in a group?										
Displays appropriate behaviour?										
Is sensitive and able to recognise the feelings of others?										
Has attended and contributed towards a work placement?										

**To be completed by school/college**

Award / Level	Subject	Predicated Grade	Actual Grade


For completion by all referees - I have known the applicant for: \_\_\_\_\_ (please complete)

**Additional learning needs including Dyslexia, Dyspraxia, Autism/Asperger's, ADHD, Physical Difficulties, health issues:**

**Health and wellbeing issues:**

**Please add an overall comment regarding the suitability of this applicant for the above mentioned course**

<b>Signed</b>		<b>Name (please print)</b>	
<b>Job Title</b>			
<b>Work Email</b>		<b>Work Telephone</b>	
<b>Name of School</b>		<b>Date</b>	

Please pass back to candidate in order for them to upload to their myVISION account at <https://www.wnc.ac.uk/myVision/Login.aspx>

If confidential, please send to send to [admissions@wnc.ac.uk](mailto:admissions@wnc.ac.uk)