



West Nottinghamshire College
Apprenticeships

APPRENTICESHIPS

POCKET GUIDE

2024/25



wnc.ac.uk/apprenticeships
0800 121 8317

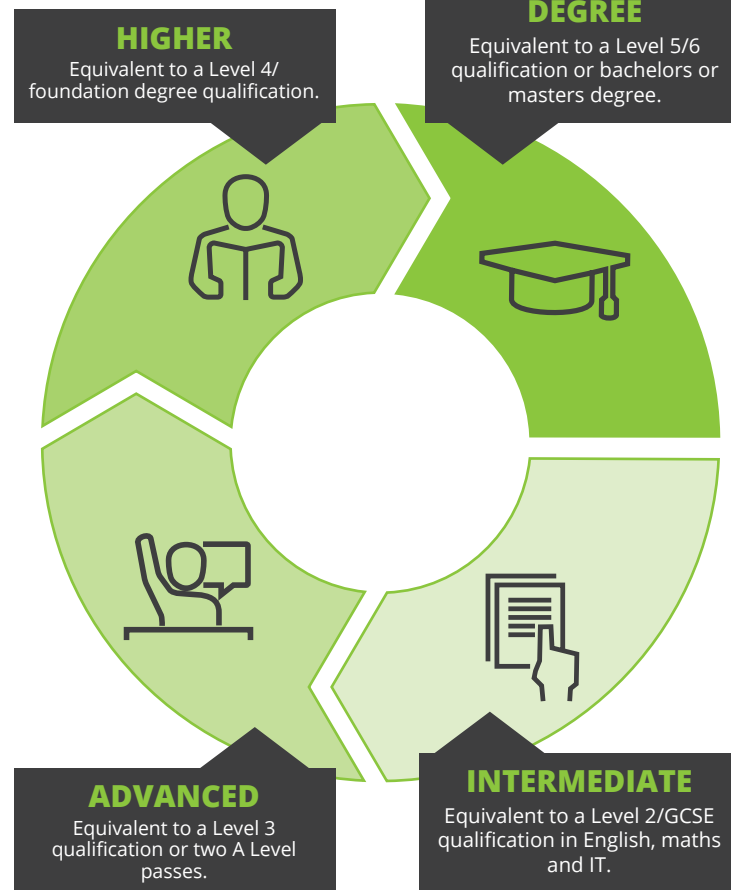


WHICH APPRENTICESHIPS CAN I CHOOSE?

HAVE A LOOK AT THE TABLE BELOW TO GET AN IDEA OF WHAT YOU COULD LEARN...

	Level	2	3	4	5
Automotive					
Auto-care		■			
Vehicle Servicing and Maintenance			■		
Business, Retail and Management					
Customer Service		■	■		
Estate Agent		■			
Human Resources			■		■
Team Leadership and Management			■	■	■
Retail		■	■	■	
Peer Support Worker			■		
Business Administration			■		
Learning and Development			■		■
Hire Controller		■			
Construction					
Bricklaying		■			
Carpentry and Joinery		■	■		
Plumbing and Heating			■		
Property Maintenance		■			
Wood Product Manufacturing Operative		■			
Civil Engineering Technician			■		
Construction Assembly Installation Operative		■			
Plasterer		■			
Painter and Decorator		■			

	Level	2	3	4	5
Digital and IT					
Digital Marketing			■		
Digital Content Production			■		
Software Development			■		
Education and Teaching					
Early Years Educator			■		
Teaching Assistant			■		
School Business Professional				■	
Engineering					
Engineering (various routes/specialism)		■	■	■	
Welding and Fabrication		■	■		
Machining Technician			■		
Lean Manufacturing			■		
Engineering Manufacturing		■		■	
Engineering Fitter			■		
Hair and Beauty					
Beauty			■	■	
Hairdressing			■	■	
Finance					
Accounting (including AAT)			■	■	■
Transport and Logistics					
Driving Goods Vehicles		■			
Supply Chain		■	■		
Warehousing		■	■		



READY TO BE AN APPRENTICE?

CREATE A PLAN B
Keep your options open and apply for college

Whether you already know which company or industry you would like to work in or whether you are open to a few ideas, we can help you. To get started on your journey, follow the steps below:

1 REGISTER YOUR INTEREST ON OUR WEBSITE.

Visit wnc.ac.uk/apprenticeships and tell us what type of apprenticeship you're interested in. You will then receive an email asking for a few key details.

2 BUILD YOUR PROFILE.

When you are ready to start your journey, we will get in touch to support you in taking a functional skills assessment in English, maths and ICT, and build your candidate profile.

3 APPLY FOR AN OPPORTUNITY.

Once you're ready, we will start to share relevant vacancies, discuss their entry requirements and help you apply. If you are available for opportunities straight away, we can begin working with you immediately, so get in touch!

4 GET STARTED!

If your application is successful, we will help you prepare for your interview. If you then receive an offer, we will help you to get started in your new role.

ALREADY HAVE A COMPANY IN MIND?

If you already know someone who owns a business and would like to hire you as an apprentice, we can give advice and support to you and the business owner about getting started.



REGISTER YOUR INTEREST...

And our team will be in touch with more information about apprenticeships and current vacancies.

WE'RE PROUD TO WORK WITH...

Abacus Lighting	Mark Leeson
AF Switchgear Ltd	Matthews and Tannert
Ashmere Nottinghamshire Ltd	Nottingham City Homes
Blackburn and Starling	NHS England
Briggs and Forrester	Nottinghamshire Healthcare Trust
Bunzl UK Ltd	Nottinghamshire Police
Dawson Group	Profine UK
Deanestor	R&D Tool and Engineering
Energy Assets Ltd	Sherwood Forest Hospital Trust
Friction Marketing Company Ltd	TEW Engineering
Glenair UK Ltd	Vaughandale Construction
L'Oreal	Yusen Logistics (UK) Ltd
Mansfield District Council	

TIPS FOR APPLYING FOR AN APPRENTICESHIP



- 1 Put in the effort** – As with any job, you want your application to stand out so set time aside to concentrate on your application and make it unique.
- 2 Make a good first impression** – Double check your spelling, grammar and statements to show you pay attention to detail.
- 3 Practice and prepare** – As part of your application, you will need to successfully pass an interview. Give yourself the best chance of succeeding by working with the college's apprenticeship and support teams. They can help you to prepare for questions and help to manage any feelings of nerves or anxiety.
- 4 Be yourself** – Employers not only look for candidates with the right skills, but also the right attitude and values for their company. Tell them what achievements you're proud of, what motivates you and why you're different.
- 5 Don't get disheartened** – Sometimes things don't work out straight away, but that doesn't mean your journey ends there. We will continue to help you find the right opportunity so don't ever give up.

ATTEND AN APPRENTICESHIP EVENT

If you want to find out more, come along to an apprenticeship event where you can meet employers, view current vacancies and ask questions.

INFORMATION EVENT

Thursday 1 February | 5.30-7.30pm

VACANCIES EVENT

Thursday 13 June | 5.30-7.30pm

MAIN COLLEGE OPEN EVENTS

Saturday 7 October | 10am-1pm

Thursday 22 February | 5.30-7.30pm

Saturday 11 November | 10am-1pm

Saturday 15 June | 10am-1pm

BOOK NOW
visit wnc.ac.uk/events



THE LEARNER ENGAGEMENT TEAM

Unsure about your next steps? Then speak to our friendly learner engagement team. They can meet with you on a one-to-one basis to look at all your options.

 learner.engagement@wnc.ac.uk

 01623 900 990



 0800 121 8317

 apprenticeships@wnc.ac.uk

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